

NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 2, 2019
FORSGATE COUNTRY CLUB
JAMESBURG, NJ
10: 50 AM
SINE DIE MEETING

☐ MEETING OF FUND COMMISSIONERS CALLED TO ORDER

☐ ROLL CALL OF 2018 EXECUTIVE COMMITTEE

☐ APPROVAL OF MINUTES: Open November 14, 2018

☐ OLD BUSINESS

.Environmental Engineer Contract Addendum

☐ ADJOURN SINE DIE MEETING

☐ Chairs vacated - Chairman asks Executive Director to run meeting

☐ MEETING OF FUND COMMISSIONERS CALLED TO ORDER

☐ ROLL CALL OF 2019 FUND COMMISSIONERS

☐ REPORT OF NOMINATING COMMITTEE

☐ ELECTION OF CHAIRMAN AND SECRETARY

☐ ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE

☐ APPOINTMENT - FUND PROFESSIONALS - Resolution 1-19, 2-19

.Election of Chairman and Secretary (1-19)

.Executive Director and Deputy Executive Director – Stephen A. Sacco and Joseph Hrubash; PERMA Risk Management Services (2-19)

.Attorney – Fred Semerau, Esquire

.Third Party Administrator (Claims Agent)- Peter King, Esq.

.Treasurer - Charles Cuccia

.Asset Manager – Wilmington Trust

.Auditor - Nisivoccia LLP

.Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew

.Actuary – AON Worldwide Services

.Environmental Engineering Services- First Environment

☐ ORGANIZATIONAL RESOLUTIONS - Resolutions 3-19 thru-10-19

.Establishing a Fund Records Program

.Establishing a Fiscal Management Plan

.Establishing Public Meeting Procedures

- .Purchase of Excess Insurance
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

❑ STANDING COMMITTEE APPOINTMENTS

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

❑ CORRESPONDENCE: None

REPORTS

❑ TREASURER - Charles Cuccia

- . 2018 Dividend List – Resolution 27-18
- . December 2018 Bill List – Resolution 28-18
- . January 2019 Bill List – Resolution 11-19

❑ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services

- .Executive Director's Report

❑ ATTORNEY –Fred Semerau, Esquire

❑ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency

❑ ENVIRONMENTAL ENGINEER– First Environment

❑ ACTUARY REPORT- Aon

❑ OLD BUSINESS

❑ NEW BUSINESS

❑ PUBLIC COMMENT

❑ EXECUTIVE SESSION- For purpose of discussing claims/potential litigation

❑ CLAIMS SERVICE- Peter King, Esq.

MEETING ADJOURNED