



**New Jersey Municipal Environmental  
Risk Management Fund**

9 Campus Drive, Suite 216  
Parsippany, New Jersey 07054  
Tel (201) 881-7632  
Fax (201) 881-7633

**AGENDA AND REPORTS**

**TELECONFERENCE**

**JANUARY 6, 2021**

**10:50 AM**

**Join Zoom Meeting via Computer**

<https://permainc.zoom.us/j/91690152646>

Meeting ID: 916 9015 2646

Passcode: EJIF0121!

**OR**

**Join Zoom Meeting via Phone**

Dial: (929) 205-6099

Meeting ID: 916 9015 2646

Passcode: 674554947

The New Jersey Municipal Environmental Risk Management Fund will conduct its January 6, 2021 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

**OPEN PUBLIC MEETINGS ACT STATEMENT OF COMPLIANCE**

In accordance with the Open Public Meetings Act and Emergency Remote Meeting Protocol for Local Public Bodies, adequate notice and electronic notice of this remote meeting were provided by:

- I.** sending sufficient notice herewith to the Star Ledger, Newark, NJ;
- II.** filing advance notice of this meeting with each member entity; and
- III.** posting notice on the E-JIF's website – [www.njejif.org](http://www.njejif.org)

Public comment may be made as follows:

1. Public comment may be given either during the public comment portion of the meeting or in writing prior to the meeting in accordance with Resolution: #8-21, which is available on the E-JIF website.
2. All members of the public shall be muted during the meeting, except that members of the public shall be unmuted when called upon by the Chairman during the public comment portion of the meeting.
3. Any member engaged in disruptive behavior may be muted or removed from the meeting in accordance with Resolution: #8-21.

Please be advised that this public meeting is being recorded.

**NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND  
MEETING: JANUARY 6, 2021  
ZOOM TELECONFERENCE  
10:50 AM**

**SINE DIE MEETING**

- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
  - ❑ ROLL CALL OF 2020 EXECUTIVE COMMITTEE**
  - ❑ APPROVAL OF MINUTES: Open November 18, 2020**
  - ❑ OLD BUSINESS**
  - ❑ ADJOURN SINE DIE MEETING**
  - ❑ Chairs vacated - Chairman asks Executive Director to run meeting**
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- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
  - ❑ ROLL CALL OF 2021 FUND COMMISSIONERS**
  - ❑ REPORT OF NOMINATING COMMITTEE**
  - ❑ ELECTION OF CHAIRMAN AND SECRETARY**
  - ❑ ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
  - ❑ APPOINTMENT - FUND PROFESSIONALS - Resolution 1-21, 2-21, 3-21, 4-21-**
    - .Election of Chairman and Secretary **(1-21)**
    - .Executive Director and Deputy Executive Director – Stephen A. Sacco and Joseph Hrubash; PERMA Risk Management Services **(2-21)**
    - .Third Party Administrator (Claims Supervisor)- Peter King, Esq.
    - .Treasurer - Charles Cuccia
    - .Auditor - Nisivoccia LLP
    - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
    - .Actuary – AON Worldwide Services
    - .Environmental Engineering Services- First Environment
    - .Legislative Agent- Princeton Public Affairs Group
    - .Attorney – Fred Semerau, Esquire **(3-21)**
    - .Qualified Purchasing Agent- The Canning Group
    - .Banking Manager – Investors Bank **(4-21)**
  - ❑ ORGANIZATIONAL RESOLUTIONS - Resolutions 5-21 thru 12-21**

- .Establishing a Fund Records Program
- .Establishing a Fiscal Management Plan
- .Establishing Public Meeting Procedures
- .Establishing Remote Meeting Procedures
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

**❑ STANDING COMMITTEE APPOINTMENTS**

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

**❑ CORRESPONDENCE: None**

**REPORTS**

**❑ TREASURER - Charles Cuccia**

- . December 2020 Bill List – Resolution 31-20
- . January 2021 Bill List – Resolution 13-21

**❑ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**

- .Executive Director's Report

**❑ ATTORNEY –Fred Semerau, Esquire**

**❑ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency**

**❑ ENVIRONMENTAL ENGINEER– First Environment**

**❑ ACTUARY REPORT- Aon**

**❑ OLD BUSINESS**

**❑ NEW BUSINESS**

**❑ PUBLIC COMMENT**

**❑ EXECUTIVE SESSION - For purpose of discussing claims/potential litigation**

**❑ CLAIMS SERVICE- Peter King, Esq.**

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**❑ MEETING ADJOURNED**