

**NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND**  
**MEETING: JANUARY 3, 2018**  
**FORSGATE COUNTRY CLUB**  
**JAMESBURG, NJ**  
**10: 50 AM**  
**SINE DIE MEETING**

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
  - ROLL CALL OF 2017 EXECUTIVE COMMISSIONERS**
  - APPROVAL OF MINUTES: Open November 15, 2017**
  
  - OLD BUSINESS**
  - ADJOURN SINE DIE MEETING**
  - Chairs vacated - Chairman asks Executive Director to run meeting**
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- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
  - ROLL CALL OF 2018 FUND COMMISSIONERS**
  - REPORT OF NOMINATING COMMITTEE**
  - ELECTION OF CHAIRMAN AND SECRETARY**
  - ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
  
  - APPOINTMENT - FUND PROFESSIONALS - Resolution 1-18, 2-18**
    - .Election of Chairman and Secretary (1-18)
    - .Executive Director and Deputy Executive Director – Stephen A. Sacco and Joseph Hrubash; PERMA Risk Management Services (2-18)
    - .Attorney – Fred Semerau, Esquire
    - .Third Party Administrator (Claims Agent)- Peter King, Esq.
    - .Treasurer - Charles Cuccia
    - .Asset Manager – Wilmington Trust
    - .Auditor - Nisivoccia LLP
    - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
    - .Actuary – AON Worldwide Services
    - .Environmental Engineering Services- First Environment, PS & S
  
  - ORGANIZATIONAL RESOLUTIONS - Resolutions 3-18 thru-10-18**
    - .Establishing a Fund Records Program
    - .Establishing a Fiscal Management Plan
    - .Establishing Public Meeting Procedures

- .Purchase of Excess Insurance
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

**❑ STANDING COMMITTEE APPOINTMENTS**

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

**❑ CORRESPONDENCE: DOBI**

**REPORTS**

**❑ TREASURER - Charles Cuccia**

- . December 2017 Bill List – Resolution 27-17
- . January 2018 Bill List – Resolution 11-18

**❑ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**

- .Executive Director's Report

**❑ ATTORNEY –Fred Semerau, Esquire**

**❑ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency**

**❑ ENVIRONMENTAL ENGINEER– First Environment / PS & S**

**❑ ACTUARY REPORT- Aon**

**❑ OLD BUSINESS**

**❑ NEW BUSINESS**

**❑ PUBLIC COMMENT**

**❑ EXECUTIVE SESSION- For purpose of discussing claims/potential litigation**

**❑ CLAIMS SERVICE- Peter King, Esq.**

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**❑ MEETING ADJOURNED**